

Emerald Bay Municipal Utility District
Regular Meeting Minutes
Tuesday, January 21, 2020

The Board of Directors of the Emerald Bay Municipal Utility District met in regular session on Tuesday, January 21, 2020 at 3:30 PM at the District Office, 155 LaSalle Road, Bullard, TX 75757. Present were Directors Barry Botti, Dwight Cole, Inge Grant, Bill Harris, and Lynne Stein. Compliance Officer, Lori Wiginton, was also in attendance.

Director Harris asked the board to look over the meeting minutes to be approved from regular meetings on July 30, 2019 and November 19, 2019 and special meeting on August 26, 2019. Director Botti made a change to the minutes from July 30, 2019 regarding wording. Director Harris made a motion to accept the minutes with the modification suggested, Director Cole seconded and the minutes were approved unanimously.

Director Botti explained to the board that not much had changed on the financial report other than water revenue was up from the prior year (YTD). He asked if anyone had any questions or discussion to which the board members replied they did not. Director Botti made a motion to accept the financial report, Director Grant seconded and the motion was carried unanimously.

Director Botti brought up to the board about providing dental and vision insurance through MUD's current health insurance TML for the employees, being that this was not on the agenda, the issue was tabled until the next meeting.

Director Botti presented the revised budget to the board. He advised he had corrected the budget from the 1st quarter to reflect the cost of the busted sewer line that occurred and that he would be adjusting it again for the upcoming quarter to account for the depreciation for the new vehicles for MUD and the SCADA upgrade. Being no questions from the board, Director Harris made a motion to accept the revised budget, Director Grant seconded and the motion was carried unanimously.

Director Harris discussed with the board Public Testimony Time Limits for open meetings. He explained that the statute states a governmental body may set reasonable time limits for the public to discuss any given item on the agenda during an open meeting. After a short discussion by members of the board, a 5-minute time limit per person per item was suggested with any individual wishing to do so needing to fill out an approved form to be added to the agenda. Director Harris made a motion to accept the time limit of 5 minutes with the requirement the member of the public completes an approved form requesting the time for a specific agenda item. Director Botti seconded and the motion was carried unanimously.

Director Botti presented the Annual Audit Report to the board. He explained that MUD prepares the numbers and turns them over to the auditor and the auditor looks for mistakes,

fraud, etc. Director Botti told the board that the only difference in this year's report is an added page for the CD's MUD recently invested in with Southside Bank, known as temporary investments in the audit. He asked if any one had any questions, there being no questions, Director Grant made a motion to accept the Annual Audit, Director Cole seconded and the motion was carried unanimously.

Compliance Officer, Lori Wiginton, went over employee vacation and sick time and customer delinquent accounts with the board.

Director Harris discussed MUD operations with the board. He advised that the SCADA project is under way and that all lift stations with the exception of lift station #8 were running on the new panels and that the panels for lift station #8 and the blowers had been built just not installed yet. He also explained that the panels and radios are installed however the radios are not online at this time. Director Harris took the new computer over to BLOC Design in Longview for programming for the SCADA system. He told the board that MUD will switch the wastewater plant over to the new SCADA program first before the water system will be switched. Director Harris informed the board that the small service pump at Well #1 had blown the motor and it had already been repaired by TEMSCO and returned, however he took the pump along with an old pump over to Smith Pump in Waco to be repaired which is expected to take 4 to 6 weeks. Director Harris told the board that Shane had been cleaning & organizing the shop. He advised that the new webpage is close to being ready with a few things left to do but that all the meeting minutes had been added. Director Harris informed the board that the old New Holland tractor had been sold for \$10,000 and the old golf cart had also been sold and a new 2017 Kubota tractor had been purchased for \$52,000, which is below the state negotiated price. The new Kubota tractor has a diesel motor with twice the horsepower as the old tractor and the backhoe can reach depths up to 14 feet. He also advised that a new 4x4 diesel Kubota RTV had been purchased for MUD which will be delivered within the next week. Director Harris explained that MUD still has the Ranger and it might be kept or if it can be sold for \$5,000, MUD will sell it and possibly purchase another golf cart.

There being no further business, Director Harris adjourned the meeting at 4:15 PM.

William F Harris
President

Lynne Stein
Secretary

Attachments:
Financial Summary
Budget