

Emerald Bay Municipal Utility District
Special Meeting Minutes
Monday, August 26, 2019

The Board of Directors of the Emerald Bay Municipal Utility District met in special session on Monday, August 26, 2019 at 4:00PM at the District Office, 155 LaSalle Road, Bullard, TX 75757. Present were Directors Barry Botti, Dwight Cole, Inge Grant, Bill Harris, and Lynne Stein. Compliance Officer, Lori Wiginton, was also in attendance.

Director Harris reviewed Pay Request #6 from L&L Asphalt in the amount of \$130,901.97 with the board. He advised them this request was from October 2018 but had not been submitted to us until recently. Director Cole made a motion to approve the pay request, Director Stein seconded and the motion was approved unanimously.

Director Harris noted to the board that a punch out list had been submitted to L&L Asphalt that was comprised by himself and Bryan Johnson. He explained there was approximately 13 items on the punch out list of areas that needed to be corrected by L&L before the street project will be signed off as complete and final payments made.

Director Botti requested that the board approve Acker & Company for MUD's annual audit as they have been handling the audit for the past several years and do a good job. Director Botti made a motion to accept Acker & Company as the Auditor, Director Grant seconded and the motion was carried unanimously.

Director Harris spoke to the board about the upcoming SCADA Project and the proposals received. He explained that our current SCADA system is through DFS and that the proposal from DFS was around \$125,000 to finish the 6 lift stations that are currently not on SCADA. He also advised that DFS is based out of Florida and when something goes wrong or a part needs to be replaced or repaired, they must be shipped to or from Florida. The proposal received from BLOC Design is for \$153,800 for a complete SCADA system replacement. Director Harris informed the board that BLOC is based in Longview and is owned by KSA Engineers. He let the board know that BLOC's parts are not proprietary and can be bought anywhere, not just from BLOC unlike parts for the DFS system which can only be purchased through DFS. Director Harris advised that as the project begins, there may be other things that come up that were unforeseen and not in the proposed pricing. Director Harris made a motion to accept BLOC Design's proposal with a 10% contingency, Director Cole seconded and the proposal was accepted unanimously.

Lori Wiginton was then excused from the meeting.

Meeting was adjourned to closed executive session at 4:35PM for discussion on personnel policy revisions, job description revisions and a salary increase for an employee.

Adjourned closed executive session and back to open session at 5:36PM.

Director Harris made a motion to approve the revised personnel policy, Director Grant seconded and the motion was approved unanimously.

Director Stein made a motion to approved revised job descriptions, Director Botti seconded and the motion was approved unanimously.

There being no further business, Director Harris adjourned the meeting at 5:45PM.

William F Harris
President

Lynne Stein
Secretary

Attachments:
Pay Request #6
BLOC Design Proposal