

Emerald Bay Municipal Utility District
Regular Meeting Minutes
January 21, 2019

The Board of Directors of the Emerald Bay Municipal Utility District met in regular session on Monday, January 21, 2019 at 4:00 PM at the District Office, 155 LaSalle Road, Bullard, TX 75757. Present were Directors Barry Botti, Inge Grant, Bill Harris, and Lynne Stein. Director Dwight Cole was excused absent. Compliance Officer, Lori Wiginton, was also in attendance.

Director Harris called the meeting to order at 4:14 PM.

Director Harris asked the board to review the meeting minutes from the regular meeting on November 5, 2018 and the special meeting on December 20, 2018. Director Grant made a motion to accept both minutes, Director Stein seconded and the motion was carried unanimously.

Director Botti presented to the board the financial summary for December 2018. He explained that expenses for water and sewer were both down and revenue for sewer is consistent but water revenue is down due to lots of rain. Roads initiation fees are up for the quarter. Assets are down due to spending for the Street Project and the WWTP Rehabilitation Project, but there is plenty of cash on hand. Director Grant made a motion to accept the financial summary, Director Stein seconded and the motion was carried unanimously.

Director Botti advised the board on the proposed budget revision. He informed the board that the original is based on the prior year. He reminded the board that the budget is revised each quarter due to TCEQ regulations that state we must revise our budget each quarter. He explained revenue is down and that expenses and payroll have been modified from previous year. Director Botti made a motion to accept the proposed budget revision, Director Grant seconded and the motion was carried unanimously.

Director Stein spoke to the board in regards to recommended changes to the Personnel Policy. She advised that changes to Paid Time Off would go into the policy. After some discussion, it was determined that the issue would be tabled at this time and revisited at a later date.

Compliance Officer, Lori Wiginton, updated the board on the delinquent accounts for MUD customers. She also went over employee vacation and paid time off with the board.

Director Harris went over operations within the MUD. He advised the board that the contractor for the streets, L&L Asphalt, was in default of the contract which had a contract date end of January 19, 2019 and that the streets were not completed. He said that Kirk Bynum advised work might resume in about 2 months once the weather evens out as far as temperature and rain. He explained that he had spoken with Mr. Bynum in regards to some areas that need to

be repaired that had already been paved. Director Harris told the board that he would be purchasing a sign to warn residents of the major bump on North Bay Drive at Henry Drive. He informed the board that MUD would be replacing the old street signs with new street signs. Director Harris advised the board that the WWTP Rehab Project was finished and all bills had been paid. He let the board know that he would be getting on quotes on finishing SCADA along with quotes for the retaining slab for sludge dumpster. Director Harris told the board that the new web page is not up and running yet due to other projects taking precedence.

Director Harris dismissed Lori Wiginton from the meeting at this time and went into closed executive session at 5:10 PM.

Reconvened to open meeting at 6:00 PM and with no further business to discuss, meeting was adjourned.

William F Harris
President

Lynne Stein
Secretary

Attachments:
Financial Summary
Proposed Budget