

**EMERALD BAY MUNICIPAL UTILITY DISTRICT**  
**FINAL AND APPROVED**  
**MINUTES OF SPECIAL MEETING**  
**DECEMBER 28, 2009**

The Board of Directors of the Emerald Bay Municipal Utility District met in special session on Monday, December 28, 2009, at 7:30 a.m. at the District office, 155 LaSalle Drive, Bullard, TX 75757. Present were Directors Bill Harris, Ray Hartley, Deena Johnson, Paul Randolph, and Jo Sharp. Only one District resident attended.

President Harris called the meeting to order at 7:33 a.m. The first order of business was to discuss and act on the proposed Resolution to authorize the District Treasurer to establish a Roads, Streets and Bridges bank account. **President Harris made a motion to accept the Resolution as written. Upon second (Randolph), the Resolution was approved by unanimous consent.**

The next order of business was to discuss and act on the creation of a paid holiday policy and determine recognized holidays. The District has one full-time (40 hours) and two part-time employees. After some discussion, it was determined there will be eight (8) recognized holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day, and the day after Christmas (floating holiday). **Director Hartley made a motion that only full-time employees would be eligible for holiday pay. Upon second (Randolph), the motion was approved by unanimous consent.**

Director Harris asked Directors Sharp and Randolph to draft written employment policies and procedures to be presented at the regular meeting in January. It was suggested that employment policies of other utility districts be reviewed for adaptation to the District's use. Director Hartley noted they should review the health insurance information from the Texas Municipal League.

There being no further business, the meeting was adjourned at 7:48 a.m. upon motion duly made (Hartley) and seconded (Randolph) with unanimous consent.

Respectfully submitted,

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Deena M. Johnson  
Secretary

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William F. Harris  
President

Attachment:

District Resolution to establish roads, streets, and bridges bank account