

**EMERALD BAY MUNICIPAL UTILITY DISTRICT**  
**FINAL AND APPROVED**  
**MINUTES OF SPECIAL MEETING**  
**APRIL 12, 2007**

The Board of Directors of the Emerald Bay Municipal Utility District met in special session on Thursday, April 12, 2007, at 10:30 a.m., at the District's Office, 155 LaSalle Drive, Emerald Bay, Bullard, TX 75757. Present were Directors Bill Harris, Ray Hartley, Deena Johnson, and Howard Rutherford. Two Emerald Bay residents were also present.

President Harris convened the meeting at 10:35 a.m. Director Johnson distributed spreadsheets comparing the contractor bids for both lawn and field mowing of the District's properties. Bid solicitations had been mailed to five (5) contractors with instructions and separate bid forms for lawn and field mowing.

After review of the bid comparisons, discussion ensued regarding whether to award the contracts based on the annual or monthly basis. It was agreed it would be more cost efficient to contract mowing on an eight (8) month basis as the growing season is usually March 1 through October 31 of each year. Director Hartley noted that the District's premium for worker's compensation insurance must be added to the contractor's fee for cost comparison purposes. Mr. Hartley advised the District paid an annual premium of \$1,407 for 2006 (calculated at \$6.50/\$100 of coverage) or \$117.25 per month. This adds about \$156 to each contractor's charge.

Two contractors (Mora and Simpson) returned bids for the lawn mowing--the low bidder was Mora Lawn Service at \$2,400. Three contractors (Chamberlain, Mora and Simpson) returned bids for the field mowing--the low bidder was Roper Services (Chamberlain) at \$1,280. Both bids total \$3,992 (including worker's compensation insurance) for a total annual cost of about \$333 per month. The Board will vote at its regular monthly meeting scheduled for April 16 and award the contracts. Director Johnson will prepare letters to all bidders notifying them of the bidding results and prepare contracts for the successful bidders.

Director Harris read his proposal sent to Potts & Reilly for their review regarding variances and/or change requests to the policies covering extension of utility service for subdivision expansion.

There being no further business, the meeting was adjourned at 12:00 p.m. upon motion duly made (Rutherford) and seconded (Hartley) with unanimous consent.

Respectfully submitted,

Deena M. Johnson  
Secretary

William F. Harris  
President

Attachments:  
Mowing Bids

