

EMERALD BAY MUNICIPAL UTILITY DISTRICT
FINAL AND APPROVED
MINUTES OF REGULAR MEETING
DECEMBER 14, 2009

The Board of Directors of the Emerald Bay Municipal Utility District met in regular session on Monday, December 14, 2009, at 5:30 p.m. in the Emerald Bay Club, 208 South Bay Drive, Bullard, TX 75757. Present were Directors Bill Harris, Ray Hartley, Deena Johnson, Paul Randolph, and Jo Sharp. Fourteen (14) Emerald Bay residents attended.

Director Harris called the meeting to order at 5:30 p.m. and asked for comments on the Minutes of the November 16 (Regular) meeting. **Director Randolph made a motion to approve the aforementioned Minutes as written with a second (Sharp); the Minutes were approved by unanimous consent.**

Treasurer Hartley asked to change order of agenda and consider and approve revisions to the 2010 budget (item #4). Worker's compensation insurance in the amount of \$1,475 was added to the budget for both water and sewer systems. Under sewer system, plant operating budget was reduced by \$24,000 and net income increased by \$22,789. Under water system, capital expenditures for water well #3 were reduced from \$650,000 to \$517,232. **Director Hartley made a motion to approve the 2010 budget with revisions. Upon second (Randolph), the budget was approved by unanimous consent.**

Treasurer Hartley presented the November 2009 check detail for review. It was noted the District had to pay \$6,500 to AAA Sanitation for sludge handling because Wilkins Contracting had not bagged sludge in the plant during the last months of its contract. **Director Hartley made a motion to approve the November check detail. Upon second (Sharp), the November checks written were approved by unanimous consent.**

Treasurer Hartley presented the financial report as of November 30, 2009 (second month of new fiscal year). Under sewer system operations, expenses to date are in line with budget and property tax collection is ahead of budget by \$7,769. Hartley also noted the \$100,000 transfer from sewer fund to water fund for the third water well project. Road and bridge operations have been added to financial statement and legal expenses for this two-month period are \$4,551. **Director Hartley made a motion to approve the November 30, 2009 financial report. Upon second (Randolph), the November financials were approved by unanimous consent.**

Director Harris reviewed the bids for Contracts A, C, and D for the third water well construction project: Contract "A" (clear well site)--\$15,574; Contract "C" (distribution system)--\$74,178; Contract "D" (electrical)--\$60,800. Director Harris recommended using private contractors and District employees to clear the well site and lay the pipeline. Director Harris will be responsible for completing the electrical work (estimate \$50,000). **Director Harris made a motion to cancel the bids for Contracts A, C, and D to save the District approximately \$150,000 on the project. Upon second (Hartley), the motion to cancel aforementioned contract bids was approved by unanimous consent.** Harris will advise District engineer, Kirk Bynum, to notify said bidders of the District's decision.

Director Harris gave a brief update of field/plant operations. The sewer plant decant arms have been repaired and check valves have been pulled out. The water system chlorine analyzers have been repaired and are functioning properly. Finished laying conduit for the SCADA system. Preparations for the drilling of the third water well will begin in January 2010. The South Bay bridge has been inspected by a civil engineer, structural engineer and the District engineer with options under consideration.

There being no further business, the meeting was adjourned at 6:06 p.m. upon motion duly made (Sharp) and seconded (Randolph) with unanimous consent.

Respectfully submitted,

Deena M. Johnson
Secretary

William F. Harris
President

Attachments:
Check Detail 11/30/09
Financial Summary 11/30/09
2010 Budget